Setting up a Microsoft Exchange account on an Android phone or tablet

The following steps are required to configure Microsoft Exchange Activesync on most Google branded Android phones or tablets:

Note: Please verify with your company's IT or System Administrator that you've been configured with an ActiveSync license before continuing.

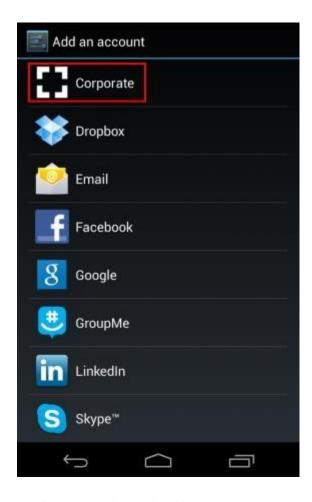
1. Locate your **Settings icon** within your App Drawer.



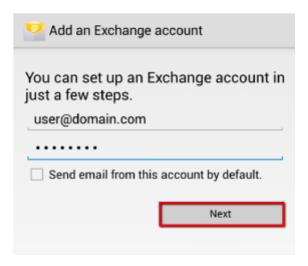
2. Within Settings, scroll down and select Add Account.



3. Select **Corporate** for your account type. (Or Exchange)

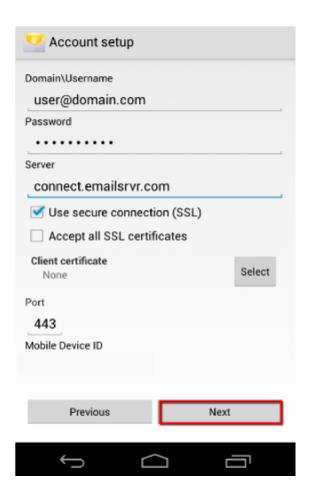


4. Enter your Email Address and Password, then select Next.

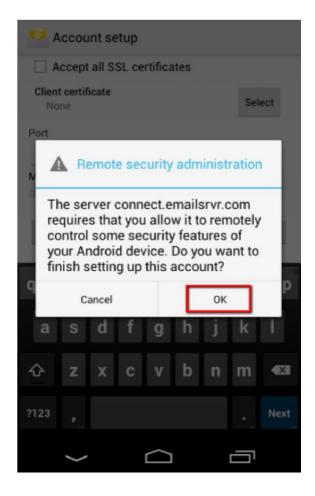


- 5. Enter only your email address in the Domain\Username section. Make sure your password is correct, then add the following:
- 1. Domain\username: your email address

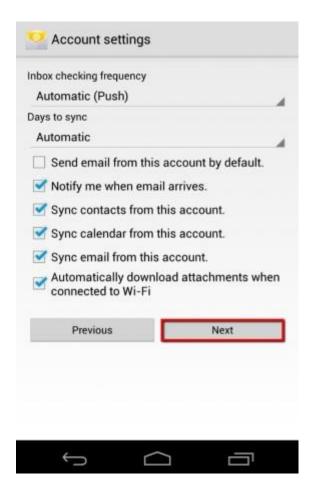
- 2. Password: Your email password
- 3. Server: e1.cybersharks.com
- 4. Check Use secure connection (SSL) and Accept all SSL certificates Select the Next button.



6. You will be presented with a Security Administration prompt. Select ${\bf OK}$.



7. Click **Next** on this screen.



8. Feel free to name your account, then select **Next** and the setup will be complete.

